



u – news

November 2006

Welcome to our second edition of **u - news**.

This edition we give you some tips with now only seven weeks until Christmas Day. If there is any topic you would like us to discuss in future editions please contact me as **u - news** is news for you and about giving you back the 'precious gift of time'.

utilize:mytime exists to make your life easier, so we give you tips on how to enjoy the free time you do have.



Our Tips with only SEVEN weeks to Christmas

- Take a deep breath, now take another one – are you ready for it?
- Do you have many get togethers pre Christmas? – remember to take it easy.
- Have you confirmed lunch & booked the seafood or/ ham with your butcher? If not, you still have plenty of time now.
- Do you have a list of who you need to buy gifts for? If the answer is no, that's ok. Try and find out what they need and this will start your list off.
- Have you confirmed your break away this summer holiday period? Maybe check as accommodation is scarce this time of the year, everywhere.
- Have you organised a place for your animals to stay whilst you're away? You still have time, though places become limited for bookings.
- How much time out have you given yourself pre and post this Christmas? It's worth allocating some time for you, because you are worth it!

What we've been up to lately....

A client recently called requesting we organise a unique gift for his partner this Christmas. He gave us a brief and we gave him three ideas to choose from. With no fuss we sourced, purchased, organised the wrapping and he now has the gift ready to give.

Last Christmas we organised a real Christmas tree for a client's home and the decorations too! We then compiled together a list on who was coming throughout the Christmas period along with their dietary and drinking requirements and it was all ready to go for each special day.

Before a client leaves for holidays or is away on business for a long period we ask them to leave us a list of basics items that they would like delivered on their return i.e., groceries, fresh fruit and vegetables. This can be a wonderful life saver when you get in late and have nothing in the fridge or cupboard!

Interesting things online for **u** this month:-

For the girls check out: www.rubylane.com/shops/lovelxswarovski

For the guys check out: www.golfretreats.com.au

If you're not sure of what to give someone special this Christmas how about a 'gift of time' voucher from utilize:mytime? If you would like to know more please call Nicolle on **0407 512 585** or send me an email - nicolle@utilizemytime.com.au